

### Minutes of the Meeting of IQAC

The meeting of Internal Quality Assurance Cell of Tirpude Institute of Management Education, Nagpur was held on Saturday, 9<sup>th</sup> January, 2021 at 2.30 pm in online mode.

Following members were present for the online meeting –

1. Dr. Lalit Khullar, Chairperson	Present
2. Shri. Ganesh Gaurkhede, Management Representative	Absent
3. Dr. Praveen Mustoor, Senior Teacher	Present
4. Dr. Yogesh Gharpure, Senior Teacher	Present
5. Prof. Carol Rao, Senior Teacher	Present
6. Dr. Vilas Hajare, Senior Teacher	Present
7. Prof. Prasanna Shembekar, Senior Teacher	Present
8. Ms. Sneha Tambe, Librarian	Present
9. Mr. Milind Khasale, Administrative Officer	Present
10. Mr. Kapil Chandrayan, Local Society Member	Absent
11. Mr. Anmol Pathak, Student	Present
12. Ms. Himani Kohapare, Student	Present
13. Mr. Nandan Gajendragadkar, Alumni	Present
14. Mr. Karan Grover, Alumni	Absent
15. Mr. Sunny Chachondiya, Employer	Absent
16. Mr. Hemant Hirani, Employer	Present
17. Mr. Ranjit Dani, Industrialist	Absent
18. Dr. Sanjay Kavishwar, Coordinator, IQAC	Present

The following business was transacted at the meeting –

1. The Minutes of the previous meeting held on 25<sup>th</sup> July 2020, were read and confirmed by all the members present.
2. **Discussion on Annual Quality Assurance Report (AQAR)** – Chairman, Dr. Lalit Khullar, enquired on the status of finalisation of the AQAR for year 2019-20. Coordinator-IQAC, Dr. Sanjay Kavishwar, informed that NAAC has given extension of five months for submission of AQAR 2019-20 due to pandemic situation. He also informed that all members of Core Committee are working on their respective areas and shall provide the updated status to him by end of next month. He further said that about 80% of the work is already done.

**It is resolved that Coordinator-IQAC, Dr. Sanjay Kavishwar, follows up with concerned faculty members to ensure that the AQAR work is completed in time.**

3. **Online Courses:** Dr. Sanjay Kavishwar, Coordinator-IQAC, informed that all faculty members have been requested to register for various online courses available on NPTEL and SWAYAM Platform and also encourage students to enrol for various online courses other than subjects in the syllabus. These courses will be considered as FDP for faculties and for students have been mandated and prescribed by RTM Nagpur University, under the revised new syllabus for MBA students.

**Resolved that the program coordinators will ensure registration by faculty members for these courses and that identified faculty members will, in turn, encourage students and ensure they also undertake one of these courses of their choice.**


4. **Student Internships** – Senior teacher, Dr. Praveen Mustoor, informed that faculty members associated with placement activities should explore online opportunities for Summer Internship. He suggested that Faculty mentors should prepare and guide students accordingly.

**Resolved that all faculty mentors should communicate regularly with students doing their SIP project and monitor their progress of work online.**

Since there was no further agenda to be discussed, the meeting concluded with a vote of thanks to the Chairperson.

  
Dr. Lalit Khullar

Chairperson

  
Dr. Sanjay Kavishwar  
Coordinator-IQAC