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Minutes of the Meeting of IQAC

The meeting of Internal Quality Assurance Cell of Tirpude Institute of Management Education, Nagpur was held on Saturday, 11th January, 2020 at 2.30 p.m. in the Conference Hall of Tirpude Institute of Management Education, Nagpur.

The following members were present for the meeting –

1. Dr. Lalit Khullar, Chairperson
2. Shri. Ganesh Gaurkhede, Management Representative
3. Dr. Praveen Mustoor, Senior Teacher
4. Dr. Yogesh Gharpure, Senior Teacher
5. Prof. Carol Rao, Senior Teacher
6. Dr. Vilas Hajare, Senior Teacher
7. Prof. Prasanna Shembekar, Senior Teacher
8. Ms. Sneha Tambe, Librarian
9. Mr. Milind Khasale, Administrative Officer
10. Mr. Kapil Chandrayan, Local Society Member
11. Mr. Yusuf Patanwala, Student
12. Ms. Himani Kohapare, Student
13. Mr. Nandan Gajendragadkar, Alumni

Lalit Khullar

Praveen

Gharpure
Carol Rao

Vilas Hajare

Sneha Tambe

Milind Khasale

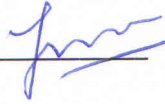
Kapil Chandrayan

Yusuf Patanwala

Himani Kohapare

Nandan Gajendragadkar

14. Mr. Karan Grover, Alumni
15. Mr. Sunny Chachondiya, Employer
16. Mr. Hemant Hirani, Employer
17. Mr. Ranjit Dani, Industrialist
18. Dr. Sanjay Kavishwar, Coordinator, IQAC



The following business was transacted during the meeting:

1. Minutes of the previous meeting held on 12th October, 2019, were read and confirmed by all the members present.
2. **Review of of Academic Activities** - Prof. Carol Rao, UG Program Coordinator and Dr. Yogesh Gharpure, PG Program Coordinator presented a brief report on various curricular, co-curricular and extra-curricular activities of TIME. Few TPL activities for UG students and MADness and TOSS for PG students were mentioned. They also reported that Aman Bobde of BBA Sem VI got selected in University team of water polo for inter-university championship and that Men's cricket team has qualified for quarter final in DNC Krida Mahotsav. Mr. Kapil Chandrayan, Local Society Member, suggested that there be more interaction between parents of students and college teachers on various points including attendance and academic progress. The suggestion was welcomed by all the members.
3. **Review of Internal Assessment Mechanism (CBAT)** – Dr. Yogesh Gharpure informed the members about internal assessment of MBA Sem I students in accordance with CBAT. He shared how this assessment mechanism is being operated and also discussed some difficulties in its execution, based on feedback obtained from students in this regard.

Dr. Lalit Khullar, Chairperson, mentioned that CBAT appears to be meeting its objective but still suggested that in due course a complete review will be undertaken. He welcomed suggestions from members on this.

Dr. Sanjay Kavishwar, Coordinator, reminded that the earlier suggestion, on whether periodic student-wise scores under CBAT can be communicated to students, needs to be deliberated upon and a decision taken in this regard.

4. **Training and Placement** – Chairperson, Dr. Lalit Khullar, enquired if the feedback taken from students, parents and other stakeholders was reflecting in placement and summer internship policy being followed. Dr. Praveen Mustoor, Senior Teacher and Chairman-Placements, informed about the placement status and mentioned that feedback taken is incorporated in policy. He mentioned that the opportunities for placement was aplenty but some students restrained themselves and become choosy on outstation location and salary offered and for some domestic reasons.

“Resolved that the Training and Placement Department shall undertake to match vacancies with student interest and abilities and also explore more local possibilities, particularly for girls, in the coming academic year”.

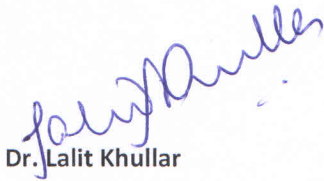
5. **Student Internships (MBA)** – Senior teacher, Dr. Praveen Mustoor, informed that the process for summer internship programme (SIP) has begun for students in MBA semester-III. He further informed that our institute’s placement cell makes all efforts to get good and meaningful internships for students and that the placement cell members have been asked to ensure that newer organizations should be contacted every year. Dr. Mustoor also mentioned that a students’ session regarding the process to be followed and our policy has already been conducted.

Resolved that programme coordinator ensures that all students get summer internships before the start of final exams and that our policy on this is properly explained to them.

6. **Quality Check and Control** – Senior Teacher, Dr. Yogesh Gharpure, suggested that all faculty members should be reoriented to the features of EBSCO, in order to enable them to better access research papers and journals published elsewhere. For this, he suggested that the local representative from EBSCO can be invited to conduct a session for faculty members. To this Dr. Sanjay Kavishwar, Coordinator-IQAC, added that now an EBSCO app is also available and that faculty members must download it.

"Resolved that Senior Teacher, Dr. Yogesh Gharpure, will arrange for a training session on EBSCO, for its new features, through their local representative. Librarian, Ms. Sneha Tambe to assist him in ensuring this."

Since there were no more points on the agenda, the meeting was adjourned by giving thanks to the Chairperson.



Dr. Lalit Khullar

Chairman



Dr. Sanjay Kavishwar

IQAC Coordinator