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### Minutes of the Meeting of IQAC


The meeting of Internal Quality Assurance Cell of Tirpude Institute of Management Education, Nagpur was held on Saturday, 27<sup>th</sup> October, 2018 at 2.00 pm in the Conference Hall of Tirpude Institute of Management Education, Nagpur.

Following members were present for the meeting –

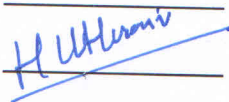
1. Dr. Lalit Khullar, Chairperson
2. Shri. Ganesh Gaurkhede, Management Representative
3. Dr. Praveen Mustoor, Senior Teacher
4. Dr. Yogesh Gharpure, Senior Teacher
5. Prof. Carol Rao, Senior Teacher
6. Dr. Vilas Hajare, Senior Teacher
7. Prof. Prasanna Shembekar, Senior Teacher
8. Ms. Sneha Tambe, Librarian
9. Mr. Milind Khasale, Administrative Officer
10. Mr. Kapil Chandrayan, Local Society Member
11. Mr. Yusuf Patanwala, Student
12. Ms. Himani Kohapare, Student
13. Mr. Nandan Gajendragadkar, Alumni

Lalit Khullar  
Ganesh Gaurkhede  
Praveen Mustoor  
Yogesh Gharpure  
Carol Rao  
Vilas Hajare  
Prasanna Shembekar  
Sneha Tambe  
Milind Khasale  
Yusuf Patanwala  
Himani Kohapare  
Nandan Gajendragadkar


14. Mr. Karan Grover, Alumni
15. Mr. Sunny Chachondiya, Employer
16. Mr. Hemant Hirani, Employer
17. Mr. Ranjit Dani, Industrialist
18. Dr. Sanjay Kavishwar, Coordinator, IQAC



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The following business was transacted at the meeting –

1. The Minutes of the previous meeting held on 21st July 2018, were read and confirmed by all the members present.
2. **Academic Administrative Audit** – The Coordinator informed that Academic & Administrative Audit (AAA) is done with and report ready. This agenda was discussed in the previous meeting held on 21<sup>st</sup> July 2018. The AAA report was discussed, analysed and approved by the members present in the meeting.  
**“Resolved by all the members present that the AAA report is approved and shall be implemented, now that NAAC accreditation is obtained”.**
3. **Accreditation by NAAC** – Chairperson, Dr. Lalit Khullar, informed that Tirpude Institute of Management Education has been formally accredited by NAAC, as an affiliated institute, in September. The institute is awarded with B++ grade. The Chairperson congratulated all the members present and thanked the Management for all its support. He also thanked the faculty members, non-teaching staff, parents, students, alumni and stakeholders for their contribution in helping complete the mandatory processes of NAAC.  
**“Resolved that all activities and events of academic and non-academic nature to be properly documented by the concerned teaching faculty member, for post-accreditation requirements and reporting”.**

4. **Internal Assessment Mechanism** – Dr. Lalit Khullar, Chairperson, drew attention to an earlier discussed and implemented mechanism – Credit Based Assessment @ Tirpude (CBAT). He enquired with the teacher members present to shed light on the effectiveness of the system, where credits are earned by students for attending classes, participating in various activities, events, committees, etc. In view of the intended transparency of CBAT, the chairman enquired whether the students have fully understood the system. To this query, senior teachers, Dr. Praveen Mustoor and Dr. Yogesh Gharpure, answered that students have grasped the system and that grading and monitoring of the scores obtained by the students is being properly maintained.

**“Resolved that the program coordinator shall be assessing the students according to the guidelines of CBAT system.” It is further resolved that this assessment mechanism shall be made applicable for MBA Semester III and IV as well.**


5. **Student Internships** – Senior Teacher, Dr. Praveen Mustoor, informed that students in MBA semester-III have completed their mandatory summer internship programmes (SIP) and have also submitted their reports for the same, as per format provided by college. He further informed that the presentations and viva-voce of all such students were also conducted by University appointed external examiners under various specializations, on 4<sup>th</sup> October, 2018. **Resolved that programme coordinator ensures that student-wise marks scored for SIP be uploaded on University’s portal under appropriate procedure in the stipulated time frame.**

6. **Quality in Student Development** - Senior Teacher, Dr. Yogesh Gharpure, informed that students of TiARA course are regularly encouraged and motivated to participate in competitions at different levels, like their MBA counterparts. As a result, 12 students from TiARA courses participated in selection round of Inter University Youth Festival. The events they participated in were debate, elocution, skit, one-act play and mime competitions. Results of these are likely to be declared on 29<sup>th</sup> October, 2018, he mentioned.

Resolved that Dr. Yogesh Gharpure to evolve a system for tracking various competitions and ensure regular participation of all TiARA students in these. Any external support required for successful participation shall also be arranged.

Since there was no further agenda to be discussed, the meeting concluded with a vote of thanks to the Chairperson.

  
Dr. Lalit Khullar  
Chairperson

  
Dr. Sanjay Kavishwar  
Coordinator-IQAC

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